

1st Page Requirement Only
3 Inch Top Margin

2nd Page & Thereafter
1-½ Inch Top Margin
Must be Blank Space

Must be Blank Space

Ohio Revised Code Section 317.114 Recording Standards Law
Effective July 1, 2009 • Amended December 28, 2009
Minimum Paper Size 8.5” x 11”
Maximum Paper Size 8.5” x 14”
Black or Blue Ink Only • No Highlighting
Margins as Outlined on this Example

Ross County Ohio Minimum Print Size Comparison Standard
•10 Point Times New Roman Normal Style Font Shown Below •

1 Inch
Side
Margin

A B C D E F G H I J K L M N O P Q R S T U V W X Y Z
a b c d e f g h i j k l m n o p q r s t u v w x y z
Survivorship Warranty Deed Document document
Instrument instrument Mortgage mortgage Lender lender
Borrower borrower Mortgagor mortgagor Mortgagee mortgagee
Grantor grantor Grantee grantee Notary Public notary public
Acknowledge acknowledge personally appeared Prepared By prepared by
The the Shall shall Begin begin Beginning beginning Middle middle
Situated situated Subdivision subdivision Containing containing
Acre acre Rod rod Poles poles Square Feet feet Center center
Roadway roadway
Township of Ross County Official Records Volume volume
Page page Ross County State of Ohio
1 2 3 4 5 6 7 8 9 0

1 Inch
Side
Margin

1 Inch Bottom Margin
Letter Paper

Letter Size Paper

1 Inch
Side
Margin

1 Inch Bottom Margin
Legal Paper
8½” x 14”

Legal Size Paper

1 Inch
Side
Margin